

# **DRAFT**

## **NITC Work Plan for 2002**

### **January 2002 Meeting**

1. Standards and Guidelines
  - a. Video standards (action item)
  - b. Security incident reporting procedures for non-education state agencies (action item)
2. Statewide Technology Plan 2002
  - a. Adopt schedule and process for updating Statewide Technology Plan
  - b. Decide scope of review
3. Statewide Telecommunications Aggregation
  - a. NETCOM
  - b. Consider charter to establish Nebraska Network Advisory Group
4. Other Business
  - a. Consider sponsorship of Community IT Development Conference
  - b. Approve Government Technology Collaboration Fund Guidelines

### **April 2002 Meeting**

1. Statewide Technology Plan 2002
  - a. Update on activities
  - c. Review NITC vision, mission, and goals
2. Statewide Telecommunications Aggregation
  - a. NETCOM
  - b. Update on Nebraska Network Advisory Group
3. Other Business
  - a. Approve Community Information Technology Grants (FY2002)
  - b. Review Action Plan for Technologies Across Nebraska

### **June 2002 Meeting (late June)**

1. Statewide Technology Plan 2002
  - a. Review progress on prior year's activities (what we have accomplished compared to what was planned)
  - b. Review and adopt revised Statewide Technology Plan
2. Statewide Telecommunications Aggregation
  - a. NETCOM
  - b. Update on Nebraska Network Advisory Group
3. Other Business
  - a. Approve Government Technology Collaboration Fund Grants (FY2003)
  - b. Establish work plan for Reports to Legislature
    - Prioritized list of projects (86-1506)
    - Biennial Progress Report (86-1508)
    - Annual Report on Information Technology Infrastructure Act (81-11,102)
  - c. Summary of project status reports (submitted in July)
  - d. Summary of agency technology comprehensive plans
4. Standards and Guidelines (Update on progress)

### **September 2002 (Special Meeting)**

1. Statewide Telecommunications Aggregation
  - a. Receive final report and recommendations on the Nebraska Network

### **November 2002 Meeting (prior to November 15)**

1. Adopt prioritized list of projects
2. Adopt Reports to Governor and Legislature
3. Statewide Telecommunications Aggregation
4. Standards and Guidelines

## BACKGROUND INFORMATION

### 1. Major Functions of the NITC

- Provide strategic direction for information technology investments in Nebraska;
- Assist policy makers with budget decisions;
- Improve accountability for information technology;

### 2. Statutory Duties of the NITC

- *Section 86-1506*
  - (1) Annually update the statewide technology plan;
  - (2) Create a technology information clearinghouse;
  - (3) Adopt policies and procedures to provide incentives for investments in information technology infrastructure services;
  - (4) Determine a broad strategy for developing IT development in Nebraska, including long-range funding strategies;
  - (5) Adopt guidelines regarding project planning and management, information sharing, and technical review procedures for state-owned or state-supported technology and infrastructure. Government entities, state agencies, and political subdivisions shall submit projects, which directly utilize state-appropriated funds for information technology purposes to this process.
  - (6) Adopt minimum technical standards, guidelines, and architectures;
  - (7) Establish ad hoc advisory groups to make recommendations on specific topics;
  - (8) By November 15 of each even-numbered year, make recommendations to the Governor and the Legislature, including a prioritized list of projects;
  - (9) Approve grants from the Community Technology Fund and Government Technology Collaboration Fund;
  - (10) Adopt schedules and procedures for reporting needs, priorities, and recommended projects.
- *Section 86-1508*
  - (1) By November 15 of each even-numbered year, the NITC shall submit a progress report to the Governor and Legislature
- *Section 81-1190 to 81-11,102 (Information Technology Infrastructure Act)*
  - (1) "The Commission should have the responsibility to establish goals, guidelines, and priorities for information technology infrastructure." (81-1192)
  - (2) Approve project plans before initiating contracts or expenditures (81-1196.01);
  - (3) Develop procedures and issue guidelines regarding the review, approval, and monitoring of enterprise projects that benefit from the fund (81-1199);
  - (4) Monitor the status or projects implemented under the ITIF, including a complete accounting of all project costs by fund source.
  - (5) Report annually to the Governor and the Appropriations Committee concerning activities pursuant to the Information Technology Infrastructure Act. (81-11,102)
- *LB 543 Section 162 (2001) Intent Language*
  - (5) The Education Council may:
    - (a) Prepare a comprehensive, coordinated plan for the delivery of educational programs and services in Nebraska through telecommunications systems. The plan shall identify the educational Telecommunications goals, objectives, and priorities from a statewide perspective and the unique role of each institution in meeting the statewide goals, objectives, and priorities within the parameters contained in statutory role and mission assignments;
    - (b) Develop an ongoing process by which the objective assessment of unmet needs and demands for satellite and terrestrially based programming will be undertaken;
    - (c) Develop a formal process to prioritize identified unmet programming needs;
    - (d) Selectively identify sectors and institutions to serve as program originators to meet the prioritized unmet programming needs;
    - (e) Submit a report to the Legislature and the Governor by October 15, 2001, providing an update of distance education and Education Council accomplishments;

- (f) Develop a coordinated, phased plan which includes consolidated institutional program origination and receive budget requests and a capital and technical operating budget request of the Nebraska Educational Telecommunications Commission and make prioritized recommendations to the NITC by October 15, 2001, concerning the requests as they relate to subdivisions (7)(a) through (d) of this section, the avoidance of program-origination duplication, and the appropriate use of technology;
- (g) Encourage and assist in the development of cooperative programming among the various sectors and institutions;
- (h) Develop operating and scheduling criteria, policies, and priorities for approval by the Nebraska Educational Telecommunications Commission;
- (i) Collaborate with and coordinate activities with the Nebraska Information Technology Commission; and
- (j) Operate in liaison with the technical review panel of the Nebraska Information Technology Commission.

### **3. NITC Goals (Statewide Technology Plan)**

- *NITC Vision Statement*  
"Promote the use of information technology in education, health care, economic development, and all levels of government services to improve the quality of life of all Nebraskans."
- *NITC Mission Statement*  
"The mission of the Nebraska Information Technology Commission is to make the State of Nebraska's information technology infrastructure more accessible and responsive to the needs of its citizens, regardless of location, while making investments in government, education, health care and other services more efficient and cost effective."
- *NITC Goals* (Refer to Statewide Technology Plan for additional detail)
  - (1) Support the development of a unified statewide telecommunications infrastructure that is scalable, reliable and efficient....
  - (2) Coordinate the state's investment in telecommunications infrastructure so as to develop new ways to aggregate demand, reduce costs, and create support networks; encourage collaboration between communities of interest; encourage competition among technology and service providers.
  - (3) Determine a broad strategy and objectives for developing and sustaining information technology development in Nebraska, including long-range funding strategies....

### **4. NITC Policy Resolutions (copies are located at [www.nitc.state.ne.us/nitc/](http://www.nitc.state.ne.us/nitc/))**

- FCC Formula for distribution of national Universal Service Funds (1/25/2000);
- Endorse purposes of LB 1349 (2000) regarding amendments to the Information Technology Infrastructure Act (1/25/2000);
- Funding for the Nebraska Information System (4/20/2000);
- Endorse recommendation of the TINA Advisory Committee that the State move forward on pursuing the "prime contractor" alternative for implementation of statewide aggregation of telecommunications service (4/20/2000);
- Endorse preliminary exploration of Nebraska Network (10/31/2001).